



Meeting Minutes TRCF
Visitor Center - Basement
Monday, April 25th, 2022 5 PM

Present: Rob Mackay, Vice Chair
Marsha Dufresne, Director (Zoom)
Hugh Kingwell (Zoom)
Al Kangas, Chair

Contractors: Duncan McKellar, Operations Manager

Absent: Chris Norbury
Dianna Gies, Bookkeeper

1. **Call to Order** – Meeting was called to order at 5 pm.
2. **Approval of Agenda** – Rob made motion to approve agenda, Marsha seconded, all in favor. **CARRIED**
3. **Approval of Minutes** – Rob made motion to approve minutes, Marsha seconded, all in favor. **CARRIED**
4. **Business arising of the minutes** – None
5. **Reports**
 - Financial (D. McKellar)
 - a. Board requested staff to determine how much operating funds will be required until August 31, 2022
 - Review of January 17th presentation to council.
 - a. Reviewed the presentation and discussed ways to further improve council board communications.
 - Operational (D. McKellar)
 - Management Plan and Cutting Permit 5
 - Forest Service to meet with West Moberly May 04 to discuss Managements Plan.
 - Board approved a celebration (Barbecue lunch) to be held in TR once the Management Plan is approved Details to be worked out.
 - 2021/22 harvest plan update.
 - Harvest package are out to West Fraser and Canfor for review. Prices due back May 31.
 - Four-year harvest plan CP 5
 - Harvest plan for the next four years are mapped.
6. **Operating funds** see note under financial. Board discussed what to do with the GIS coming due. Al motioned to invest the GIS proceeds into the investment portfolio minus the amount to be required for operating funds to August 31, 2022. Hugh 2nd **CARRIED**



7. **Grants** no update on grants

8. **Board Admin**

- i. Review requirements for board members new and returning.
- ii. Sign annual director sheet

AI signed his sheet. Remaining sheets to be signed. Dianna has copies.

9. **Shareholder meeting prep** Discussed the approach to the meeting with council. AI to be the spokesperson.

10. **New Manager** Discussed new manager to replace Duncan. Duncan suggested an employee from DWB that resides in Chetwynd. Board requested resume, rates and some information on potential conflict issues.

11. **Director Process** Duncan informed the board that the TR lawyer is providing guidance on director nomination process.

12. **Next Meeting**

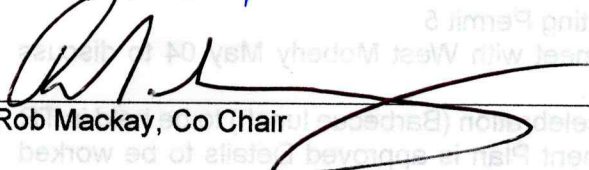
- Looking into last 2 weeks of July

13. **Adjournment 6:46 PM** – Rob MacKay made motion to adjourn, Marsha Dufresne seconded, all in favor. **CARRIED**

Certified a true and correct copy of the minutes of the Tumbler Ridge Community Forest Regular Board of Directors meeting held on Monday, April 25, 2022.



Al Kangas, Chair



Rob Mackay, Co Chair