
Meeting Minutes of the Board of Directors

Town Hall
Tuesday, July 23, 2019
6:00 pm to 9:23 pm

Present: Doug Beale, Director & Chair
Marsha Dufresne, Director
Al Kangas, Director
Stacey Lajeunesse, Director
Chris Norbury, Director & Co-Chair
Rob Mackay, Director
Jonathon Howe, Secretary

Absent: Dianna Gies, Bookkeeper

Contractors Duncan McKellar, Operations Manager

1. Call to Order

Doug Beale, Chair called the meeting to order at 6:01 pm.

2. Approval of Agenda

Moved agenda items 6+ 8 into In camera discussion

CARRIED

3. Approval of Minutes

It was Moved and Seconded THAT the Tumbler Ridge Community Forest approve the minutes for the TRCF meeting held March 28th 2019.

CARRIED

4. Business Arising from the Minutes – none noted

5. Hear any public input to CF activities or plans – Concerns brought up regarding a need in the community brought up by seniors regarding snow removal. Discussion followed about potentially involving JR rangers.

6. Council August meeting prep

- a. Council didn't not approve 2017 budget – changes have been made in how financials have been accepted in the past – previously KPMG brought forward our financials to be accepted.
 - i. KPMG did not bring forward our financial audit to directors
 1. KPMG should be answering questions regarding financials
 - ii. Called Corey at KPMG to discuss financials and how they can be presented at Council – with representative from TRCF and KPMG
 1. In future financial statements will be presented to TRCF and then back to Council.

2. One line of district budget that shows equity in TRCF which would show net loss or gain.
 3. TRCF board approves or does not accept the financial statements council may choose to accept their decision.
 4. Regular procedure would be to have a presentation from the community forest.
 5. Outstanding items – copy of 2017 approved financial report – 2018 financial report has not been approved yet – board will review and questions will be forwarded to KPMG.
- iii. Discussion amongst board members on how to create procedure on how to make sure financial statements are reviewed and approved before presentation to council so that financial statements are presented in a timely manner.
 - iv. PowerPoint presentation will be presented to council regarding TRCF history, purpose, and accomplishments.
- b. Motion to fund an auditor to attend August 12th meeting of council and to cover expenses not to exceed \$2,000.

CARRIED

7. Reports

- Financial (D. McKellar)
- Operational (D. McKellar)
 - Expansion update - ongoing
 - District wide FSP –
 - Went as a group to have FSP approved by Regional executive director of Provincial government
 - Website
 - Almost finished – will house all information regarding TRCF – draft should be available for board approval in 2-3 weeks.
 - Planting 2019
 - 5 days of planting for TRCF
 - Discussions arose making sure our companies we contract with are leaving areas clean they stay at.
 - Additional costs arose as specialized equipment needed to plant in area unable to be reached by regular means.
 - Layout 2019
 - 6 blocks being developed for harvest
 - Market timing for wood sales
 - Price of SPF wood has dropped by ~30% since last year
 - Will ask forestry companies on what they will give us for timber in blocks for sale
 - Wildfire research trials FLNRO / UNBC
 - 45 plots, looking at how shrub layer comes back – looking at what trees plant better in area in comparison to other trees

8. Debrief on BCCFA conference (All)



- c. Conference went well, all parties that went were happy with conference and recommend other members also attend.

Meeting moved to in camera

9. Adjournment 9:26 PM
Motion to adjourn.

CARRIED

Certified a true and correct copy of the minutes of the Tumbler Ridge Community Forest Regular Board of Directors meeting held on Tuesday July 23, 2019.

Doug Beale, Chair

Jonathon Howe, Corporate Secretary