

**Meeting of the Board of Directors  
April 19, 2018  
6:00 pm – 8:45pm**

---

Present: Doug Beale, Director & Chair  
Rob Mackay, Director & Co-Chair  
Marsha Dufresne, Director  
Jonathon Howe, Director

Staff: Duncan McKellar, Operations Manager  
Dianna Gies, Bookkeeper

---

**1. CALL TO ORDER**

D. Beale, Chair, called the meeting called to order at 6:03 pm.

**1. Approval of Minutes**

**It was Moved and Seconded**

THAT the Tumbler Ridge Community Forest approve the minutes for the TRCF meeting held Dec 09, 2017 with the date error changed from 20081 to 2018. Moved by D. Beale seconded by R. MacKay

**CARRIED**

**2. Business Arising from the Minutes**

J Howe made a motion to tryout collaboration software on a trial basis.

**It was Moved and Seconded**

THAT the Tumbler Ridge Community Forest trial run collaboration software. Moved by R MacKay, seconded by M Dufresne.

**CARRIED**

**3. Approval of the Agenda**

Item # 10 was requested to be added to the agenda. Attendance of BCCFA Conference in Burns Lake. Moved by D. Beale seconded by R. MacKay

**CARRIED**

**4. Vote to nominate Jonathon Howe to stand for director for 2 years.**

**It was Motioned and Seconded**

THAT the BOD accepts Jonathon Howe as Director on the Board of Tumbler Ridge Community Forest for 2 years ending Dec 31, 2019. Moved by R. MacKay, seconded by M. Dufresne.

**CARRIED**

## 5. Public Input

Mr. W. Fenske addressed the board and brought forward the need for a local newspaper in town and that the Community Forest should work on this request. He also suggested funds from the Community Forest should be used to fund town infrastructure repairs to public buildings.

- *Action Item:*

The Board requested D. McKellar to contact Trent Ernest and ask what his thoughts were in being involved in a community paper. Perhaps putting a proposal together for the CF Chamber and Council to consider. Update - D. McKellar contacted Trent and he would be putting together some ideas to bring forward for consideration.

## 6. Funding

2 Grant requests.

17<sup>th</sup> annual Festival Grizfest. Sent in by TR Days Society.

**It was Motioned and Seconded**

THAT the BOD provides a silver level sponsorship of \$3,500. Moved by R MacKay, seconded by M Dufresne.

**CARRIED**

TR Youth Soccer for \$640 in funds to support 8 children that cannot financially pay for enrollment fees.

**It was Motioned and Seconded**

THAT the BOD provides \$1,200 to TR Youth Soccer with the caveat that Youth Soccer supply their club financial statements to the board for review prior to funds being awarded. Moved by R MacKay, seconded by M Dufresne.

**CARRIED**

- *Action Item:*

The board requested D. McKellar send out invitation letters for club sponsorships from the Community Forest to request grant funding or community support funds.

## 7. Trail maintenance project discussed in Strategic Plan

General discussion on trail maintenance with the board, manager and the president of WNMS Thomas Clark. The CF would consider funding trail maintenance however they are not in a position to manage this activity. It was suggested that the hiking club discuss the option of hiring a contract person to manage the trail work and then request funding from the CF. A concern was raised that the CF grant process currently does not support labour as an eligible grant fund.

- *Action Item:* The Board requested D. McKellar to look into signage for reforested blocks in certain locations.

**8. BOD recruitment**

**It was Motioned and Seconded**

THAT the BOD recommends Chris Norbury as Director at large for the Community Forest to council for approval. Moved by D Beale, seconded by M Dufresne.

**CARRIED**

**It was Motioned and Seconded**

THAT the BOD recommends Stacy Lajeunesse to as Director at large for the Community Forest to council for approval. Moved by R MacKay, seconded by D. Beale.

**CARRIED**

- *Action Item:* D McKellar write a short note to Council requesting the board member nominations by approved.

**Financial Review**

**It was Motioned and Seconded**

THAT the BOD approves the 2018 budget as proposed. Moved by J Howe, seconded by R. MacKay.

**CARRIED**

**9. Reports**

Two blocks, 40 and 4 were harvested this past winter. We continue to work with West Fraser to improve utilization from the blocks. The Log purchase agreements will be updated to include fines for leaving merchantable waste on the blocks.

A consolidated FSP Forest Stewardship Plan was developed by all Major licences in the District. The final draft has been sent to the agencies for review and approval.

D McKellar will make a presentation to Council P&P on May 14<sup>th</sup> regarding Wildfire management activities for 2018.

**10. BCCFA Conference**

**It was Motioned and Seconded**

THAT the BOD approves Directors and Forest Operations Manager to attend the 2018 BCCFA conference in Burns Lake. This would include new directors if voted in by council. Moved by M Dufresne, seconded by J. Howe.

**CARRIED**

**11. Operations Management position**

D. McKellar communicated has is planning to continue with the CF for the foreseeable future. The board will look into options for future replacement so a smooth transition is accomplished.

## 12. ADJOURNMENT

**It was Moved and Seconded**

THAT the Regular Meeting of the Tumbler Ridge Community Forest Board of Directors adjourn at 8:45 pm.

**CARRIED**

Certified a true and correct copy of the minutes of the Tumbler Ridge Community Forest Regular Board of Directors meeting held on Thursday April 19<sup>th</sup>, 2018.

---

Doug Beale, Chair

---

Rob Mackay, Acting Corporate Secretary